	COLUMN 1		COLUMN 2		COLUMN 3		COLUMN 4
(1) (2) (3) (4)	Topic (one sentence description of the decision being sought) Who will take decision Give date or period within which decision is to be taken Directorate contact (include e-mail and	(5) (6)	Principal Groups/Organisations to be consulted before decision is made Method of consultation (external only [if applicable])	(8)	Name of person(s) to whom representations can be made (e-mail/telephone) When should they be made by (closing date)	` .	List background documents submitted to Cabinet/Cabinet Member in respect of the decision Is this information unrestricted or exempt? Date first entered in Notice
KE	<b>telephone)</b> Y/29/20/21	(5)	Existing stakeholders.	(7)	Tim Ingleton – Head of Inward Investment and	(9)	Report to Cabinet
(1)	To determine the future use of the Co- Innovation Centre site (former Co-op) at Stembrook, Dover.	(6)	Meetings.	_	Tourism . 07740 650931 .ingleton@dover.gov.uk	,	Unrestricted 23 December 2020
(2)	Cabinet			(0)	21 January 2021		
(3)	February or March 2021			(8)	31 January 2021		
_	Tim Ingleton – Head of Inward Investment and Tourism .ingleton@dover.gov.uk .07740 650931						
	of Details of Itams						

## **Brief Details of Item:**

(Please provide information about the contents of this item and the reason for decision.)

To determine the future use of the Co-Innovation Centre site (the former Co-op building) at Stembrook, Dover having regard to the strategic planning and emerging opportunities for growth and place making in the town centre.

## Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

The report will be presented to Cabinet at either the meeting to be held in February or March 2021, as an operational requirement, depending on the availability of supporting information.